

Demolition Permit Application

DEPARTMENT OF BUILDING
AND ZONING SERVICES

111 N Front Street, Columbus, Ohio 43215
Phone: 614-645-7433 • Email: bzs-intake@columbus.gov • www.columbus.gov/bzs

ALL FEES ARE NON-REFUNDABLE • Make checks payable to the Columbus City Treasurer

TYPE OF STRUCTURE:

Date: _____

- 1 Family Dwelling 2 Family Dwelling 3 Family Dwelling
- 4 or more Family Dwg; Total # of Units in Bldg: _____ Commercial Structure

Building being demolished: Main Accessory Number of Stories: _____ Sq. Ft. of Bldg./Structure: _____

Description of building(s) being demolished: _____

JOB SITE INFORMATION:

_____	_____	_____	_____
Certified Address	Zip	Tax District/Parcel Number	Cost of Demolition

Is the structure being demolished located within the jurisdiction of any of the following?

Architectural Review or Historic Resources Commission, Name: _____ *(Attach Certificate of Appropriateness or Approval)*

Area Commission; Name: _____	_____
	Name of Chair or Authorized Member

_____	_____	_____
Signature of Chair or Authorized Member	Date	Comments

PROPERTY OWNER OF RECORD:

_____	_____	_____
Name	Street Address	City, State, Zip

_____	_____
Telephone Number/Ext.	E-Mail Address

PERMIT HOLDER: Contractor Homeowner *Option available only for the demolition of an accessory to an owner occupied 1 family dwelling*

_____	_____
City of Columbus Registration No.	Company/Contractor Name

_____	_____
Telephone Number/Ext.	E-Mail Address of Project Manager (for inspection notification emails)

OFFICIAL USE ONLY

Architectural Review Commission? Y • N; **If Y, Certificate of Approval must be submitted with application.**

Historic Resources Commission? Y • N; **If Y, Certificate of Appropriateness must be submitted with application.**

Residential Accessory Structure? Y • N; **If N, a Sewer Cap Permit or Waiver must be attached.**

Sewage Treatment (septic) System? Y • N; **If Y, proof of application of an abandonment permit must be attached.**

OWNER'S SIGNATURE NOT REQUIRED; Signature of Code Enforcement Officer: _____

Order Number: _____ Date: _____

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DEMOLITION APPLICATION OWNER'S STATEMENT:

I(We), _____ state that I(we) own the property located at _____, for which a demolition permit application is being made to City of Columbus, Building & Zoning Services.

_____ is acting as my (our) agent and will demolish the structure on the property with my (our) approval and permission after the Dept. of Building & Zoning Services issues a Demolition Permit.

I hereby authorize the City of Columbus to enter upon the aforementioned property for inspection purposes.

Signature of Property Owner(s)

Print or Type Name(s)

Sworn to before me and signed in my presence this _____ day of _____, in the year _____

Notary Seal Here

Signature of Notary Public

My Commission Expires: _____

FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SEC. 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO (6) SIX MONTHS IMPRISONMENT & A FINE OF \$1,000.00.



Demolition Requirements:

- For all structures other than residential accessory structures, a sewer capping inspection report (or waiver) from the Division of Sewerage and Drainage, located at 111 N. Front Street, Columbus, Ohio 43215, 614-645-7490, has been attached. If the structure being demolished has a Sewage Treatment System, proof of application of a Sewage Treatment System Abandonment Permit from the Environmental Health Licensing Section located at 240 Parsons Ave., Columbus, Ohio, 43215, 614-645-7005, has been attached. A copy of the Sewage Treatment Abandonment Application can be obtained at columbus.gov/STS-Abandonment-Report.aspx.
- If located in a Historic Resources Commission or Architectural Review Commission, a certificate of appropriateness or approval must be provided when the application is being submitted.
- If located in an Area Commission, the Commission has up to sixty (60) days to make a recommendation regarding the demolition application for a property in its jurisdiction. The demolition permit will not be issued prior to the appropriate body's approval or the expiration of the sixty (60) day review period; whichever occurs first.
- The permit holder will receive a brightly colored 11" x 17" demolition notice when the permit is issued and is required to post this notice on the property's main means of egress no less than 48 hours prior to the demolition.
- The utilities connected to the structure being demolished must be disconnected prior to the demolition
- Asbestos will be handled and removed prior to any demolition in accordance with the Ohio Administrative Code Ordinance #3745-20-02; under penalty of law. For more information contact the Ohio Environmental Protection Agency, Division of Air Pollution Control, 614-995-0671.
- Immediately prior to the demolition of the premises, rodents, insects and other vermin shall be eliminated therefrom by methods approved by the Health Commission, Columbus Public Health, 614-645-8191.
- The debris from any building shall be thoroughly dampened to prevent circulation of dust.
- The permit holder is required to send written notification to the Department of Building & Zoning Services, Customer Service Manager, located at 111 N Front Street, Columbus, Ohio, 43215 as well as the owners of properties within 125 feet of the exterior boundaries of the parcel(s) slated for demolition no less than 48 hours prior to the demolition
- Demolition shall proceed only on weekdays, Monday through Friday between 7:30 am and 6:00 pm, unless specifically extended or altered by the Director.
- The Director may order an inspection at any time during the demolition to assure that all procedures are being followed per Section 4113.79 & 4123.23 of the Columbus City Code.
- Upon completion of demolition, the demolition contractor is required to schedule a final inspection by submitting the attached "Demolition Request Form".
- PERMIT HOLDER MUST COMPLY WITH ALL DEMOLITION STANDARDS PER ORD. CC4113.79, 4123.21, 4123.23 & OAC 3745-20-02.

Information on the "Get Green Columbus" Initiative & Requirements:

The "Get Green Columbus" Initiative is intended to spur new economic development and environmental changes to make the City of Columbus a greener community. The Initiative is focused on improving air and water quality, green development and recycling within the city. The "Green Team" identified recycling of construction or demolition debris as a target area. In keeping with this initiative, the contractor must recycle all recyclable and reusable materials for which viable recycling options exist. The contractor is required to maintain a record of all reduction, reuse, and/or disposal activities while the project is being performed. Said record must be made available upon request.

Debris Recycling Requirements under Columbus City Code:

Section 4113.79 of the Columbus City Codes, Demolition Permit, amended in 2006 added the following requirements:

- A demolition permit may be issued only after the applicant submits affidavits with the City to state that **25% of resulting demolition debris will be recycled.**
- 25% is calculated by either weight or volume.
- Hazardous materials are excluded.
- 1, 2 or 3 dwelling unit buildings are currently excluded.
- **Final inspections will only occur after "final analysis" of 25% recycling is received by the City** (final analysis meaning statement of percentage achieved and the method and materials used).
- Emergency demolitions (as required by the building code) are excluded.

Demolition Inspection Request Form

111 N Front Street, Columbus, Ohio 43215
Fax: 614-645-2433 • Email: BZSInspectionRequests@columbus.gov

DEPARTMENT OF BUILDING
AND ZONING SERVICES

PLEASE TYPE OR PRINT ALL INFORMATION

Demolition Inspection Request Form:

Residential: 1, 2, & 3 Family Dwellings Commercial & Multi-Family

Jobsite Address _____ Zip Code _____ Date Requested _____

Permit Number _____ Company Name _____

Contact Person _____ Telephone Number/Extension _____ Email Address _____

For Commercial Demolition Only:

	Total Amount of Debris	Total Amount of Recycled Debris	Percentage of Recycled Debris
By Weight			
By Volume			

By submitting this form, the contractor listed above certifies the demolition work is complete and meets the requirements of Section 4123.23 of the Columbus Building Code. The information provided on this document is accurate in accordance to the records kept during demolition.

PLEASE NOTE:

- If an inspection is not requested after demolition, the contractor is in violation of Columbus Building Code Section 4113.79 (J) and may be required to appear before the Board of Review of General and Home Improvement Contractors. If determined the work was performed but no inspection was requested, the demolition contractor will be notified of the steps necessary in order to receive a final inspection.
- At the completion of the work in accordance to demolition standards -- Section 4123.23, Columbus Building Code, contractor will request a final inspection by submitting the **“Demolition Inspection Request Form”** by email to **BZSInspectionRequests@columbus.gov** or fax to **614-645-2433**.
- Upon receiving the “Demolition Inspection Request Form”, staff will review the inspection request for completeness, record the total weight or volume of recycled material and debris, file the documents and schedule a final inspection.
- The building inspector will conduct a site inspection and, if in compliance with demolition standards, approve the inspection.
- Building and Zoning Services will maintain a database for all commercial demolition permits. Demolition permit sites having no activity more than 6 months after issuance will be inspected and the applicant advised that the permit has expired.

Comments:
