

Storm or Sanitary (CC) Plans: **

Email application packet to engineeringinfo@columbus.gov. Application must include:

- Application (PDF)
- DWG, TIFF, and PDFs of all materials
- Storm report (if applicable)
- Sanitary calculations (if applicable)

CC Plan Revisions:

Email application packet to engineeringinfo@columbus.gov. Application must include:

- PDF of plan (all sheets combined in one PDF)

Waterline Only:

Email application packet to engineeringinfo@columbus.gov. Application must include:

- Application (PDF)
- DWG, TIFF, and PDFs of all materials

Street Construction (Drawer E) Plans: **

Email application packet to engineeringinfo@columbus.gov. Application must include:

- Application (PDF)
- Bench circuit
- DWG, TIFF, and PDFs of all materials
- Project scope from Traffic Management (PDF)

Administrative Surface Waiver: *

Email application packet to engineeringinfo@columbus.gov. Application must include:

- PDF of the plans
- Application (PDF)

Stormwater Pollution Prevention (SWP₃):**

Email application packet to engineeringinfo@columbus.gov. Application must include:

- Application (PDF)
- DWG, TIFF, and PDFs of all materials

Final Site Compliance Plans: *

Submit PDF to Citizens Access (Online Portal). Email engineeringinfo@columbus.gov for instructions. Application must include:

- Application form
- Zoning text for L, PUD, CPD zonings (if applicable)
- Check prints from preliminary meeting (if applicable)

Lot Splits: *

Mail or drop off application packet to Building and Zoning Services Department, 111 N. Front Street, Columbus, OH 43215, Attention: Andy Beard. Application must include:

- Original legal description(s) and survey plat
- Application
- \$350 review fee

Grade and Fill: *

Email application packet to engineeringinfo@columbus.gov. Application must include:

- PDF of the plans
- Application (PDF)

Preliminary Site Compliance:

Email PDF of site plan and application to engineeringinfo@columbus.gov to request a meeting code.

Additional requirements may be requested at Site Engineering's request

*Application will require a fee to be paid to Columbus City Treasurer at time of submittal

**Application will require a fee to be paid to Columbus City Treasurer after final plan approval