

Building Permit Owner Affidavit

DEPARTMENT OF BUILDING
AND ZONING SERVICES

111 N Front Street, Columbus, Ohio 43215
Phone: 614-645-7433

CC 4101.15 - Letter O.

“Owner” means the owner of record as shown on the current tax list of the county auditor; the mortgage holder of record, if any, as shown in the mortgage records of the county recorder; and any purchaser under a land contract. “Owner” also means any person who has a freehold or lesser estate in the premises; a mortgagee or vendee in possession; or any person who has charge, care or control of the premises as agent, executor, administrator, assignee, receiver, trustee, guardian or lessee.

I, _____, state that I have read the definition of “Owner” as outlined in City Code Section 4101.15 – Letter O and hereby state that I am the owner of the property located at: _____, for which a building permit is being made to the City of Columbus, Department of Building and Zoning Services.

By submitting this affidavit, I acknowledge my understanding and compliance with the following:

- I will perform the work with my own hands or see that the work is accomplished under my direct supervision.
- I will not contract with someone who is not licensed by the City of Columbus to perform the work covered under this permit.
- I will require licensed contractors to obtain their own permits when applicable.
- I understand that additional permits may be required for electrical, plumbing, mechanical, & occupancy.
- I understand that by pulling an Owner’s permit, I assume responsibility for all work performed under this permit.
- I understand that this affidavit is important and I have told the truth on it and all attached papers.

Print Full Name

Signature (sign in presence of notary or Building and Zoning Services Official)

Sworn to before me and signed in my presence this _____ day of _____ in the year _____ .

Notary Seal here

Signature of Notary Public or Building & Zoning Services Official